



# APPLICATION FOR NEW GRADE CROSSING OR PRIVATE ROADWAY

Name of Applicant \_\_\_\_\_

Corporate Name \_\_\_\_\_ FEIN# \_\_\_\_\_

Physical Address \_\_\_\_\_

PO Box \_\_\_\_\_

Contact Name \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Email \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Cell \_\_\_\_\_

Type of Business  Individual  Corporation \_\_\_\_\_  
 Developer  Partnership \_\_\_\_\_  
 Municipality \_\_\_\_\_  
State in which incorporated.  
Type and State of partnership

## NEW INSTALLATION

- New Crossing / Roadway
- Relocation of Crossing / Roadway
- Reconstruction of Crossing / Roadway
- Other

If other, please describe: \_\_\_\_\_

Detailed Description Crossing / Roadway Usage: \_\_\_\_\_

Number of Trips over Crossing/Roadway Per Day: \_\_\_\_\_

Number of Property Owners Crossing/Roadway Will Serve: \_\_\_\_\_

Crossing/Roadway to be  Permanent  Temporary If temporary, estimated term: \_\_\_\_\_

Does applicant have any other access to same property covered by this application?  Yes  No

If applicant holds any existing agreements, provide numbers and attach copies of the permits: \_\_\_\_\_

## LOCATION

Railroad Name \_\_\_\_\_

Nearest City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_

Nearest Railroad Mile Post: \_\_\_\_\_

Latitude \_\_\_\_\_ Longitude \_\_\_\_\_

Valuation Station # (if known) \_\_\_\_\_ Valuation Map # (if known) \_\_\_\_\_

## CROSSING SPECIFICATIONS

Crossing on Railroad Right-of-Way \_\_\_\_\_  
*Width* *Length*

Material to be Used \_\_\_\_\_

Purpose of Crossing \_\_\_\_\_

## ROADWAY SPECIFICATIONS

Roadway on Railroad Right-of-Way: \_\_\_\_\_  
*Width* *Length*

Distance from Center of Parallel Roadway to Nearest Track \_\_\_\_\_

Material to be Used in Roadway: \_\_\_\_\_

Purpose of Roadway: \_\_\_\_\_

## IF THIS APPLICATION IS APPROVED:

1. Applicant agrees to sign the railroad's standard Occupancy License Agreement, which will require that the applicant perform all grading of approach roads and install culverts and gates to meet Railroad engineering standards.
2. To reimburse Railroad for any cost incurred by Railroad incident to the installation, maintenance and/or supervision necessitated by the installation, altering pole line if required and removing the crossing or roadway and gates if the crossing is temporary or if the agreement is later cancelled.
3. To furnish liability insurance as required by Railroad in which applicant will assume all liability for accidents or injuries that arise as a result of this installation. (see below)
4. Applicant will be responsible for keeping gates closed, rail flange ways free of obstruction and vegetation cut in all four quadrants. Applicant will attach a location sketch showing pertinent details and a North arrow.

### INSTRUCTIONS FOR FILING

Submit this application, General Liability Certificate of Insurance, plans and drawings of the proposed project via email to [applications@railroad.com](mailto:applications@railroad.com) along with mailing a non-refundable **\$1,500 Application Fee** to:

**Gail Consulting, Inc**  
1629 Race Track Road, Suite 206  
St. Johns, Florida 32259  
Phone (800) 818-0184  
Fax (904) 448-1215

Questions concerning this application should be submitted by email to [applications@railroad.com](mailto:applications@railroad.com). All correspondence submitted by email receives priority response. Other requests can be made by calling ( ) - .

Name \_\_\_\_\_ Date: \_\_\_\_\_

Phone \_\_\_\_\_

Email Address \_\_\_\_\_

A general liability insurance certificate listing the railroad as additional insured and an independent policy of Railroad Protective Liability (RPL) in the railroad's name is required. All pipeline/wireline occupancy must adhere to A.R.E.M.A guidelines and specifications for materials and installation. Proposal and construction must be in accordance with railroad specifications, The National Electrical Safety Code (current edition), and any/all governing laws or regulations. Please note: Specifications furnished in the Application Package are offered for guideline only, the railroad reserves the right to approve/decline any application.